# Thinking of holding a fundraiser for The Gathering Place?



















# THIRD-PARTY EVENT FUNDRAISING KIT

216-595-9546 touchedbycancer.org











TGP EAST
The Arnold & Sydell Miller Family Campus
23300 Commerce Park
Beachwood, OH 44122

TGP WEST
The Sandy Borrelli Center
25425 Center Ridge Road
Westlake, OH 44145



# Thank you for your interest in supporting The Gathering Place through a fundraising event!

We are so fortunate that community members like you choose to use their time, energy and effort to help raise funds to support our mission of providing a caring community that supports, educates and empowers individuals and families currently coping with the impact of cancer through programs and services provided free of charge.

Please know that the work you do and dollars you raise will have a meaningful impact on the life of someone on the cancer journey.

We are grateful for your support!







We hope this toolkit will be helpful in planning your next event. If you need any assistance, please do not hesitate to reach out to us.

Connect Today
ADAM ROSS | CDU

216-455-1526 | ross@touchedbycancer.org

#### **OUR MISSION**

The Gathering Place is a caring community that supports, educates and empowers individuals and families currently coping with the impact of cancer in their lives through programs and services provided free of charge. For information visit touchedbycancer.org or call 216.595.9546.

# OUR INSPIRATION

Help us serve the many faces of The Gathering Place by hosting a Community Based Fundraisers.



"I've learned that I can get through it and if I can other people can too. It inspires other kids to know that what you are going through can be scary, but somehow you will get out of it."



"The Gathering Place represents a community. A place where people can discuss their issues, get help, sometimes cry and a space to laugh. It makes a big difference for people like myself."

KYLIE E.



"The Gathering Place provides the support I need to make my journey. It provides support to both my family and my medical team."

**AUSTIN T.** 



"Their programming gives you something to look forward to. **The Gathering Place** reminds you how to live. It **brings joy** into a very dark place."

SANDY W.

FRANCES I.

# **FUNDRAISING IDEAS**

The following are some ideas for your community fundraiser. We suggest thinking of something you enjoy doing to help build out a fun and engaging fundraiser while doing something you love!



#### **WORKPLACE CAMPAIGNS**

Store Sales, Employee Happy Hour, Employers Matched Gifts, Company Fun Day



#### **TOURNAMENTS**

Set up a sporting event or activity (Golf, Basketball, Bowling)



#### **CELEBRATIONS**

Ask friends and family to make a contribution to The Gathering Place in lieu of personal gifts

#### OTHER IDEAS:

Carnivals, wine tasting, auction, car wash, bake sale, dress down/jeans day (\$10 to wear jeans to work or school), holiday party, concession stand at sporting event, loose change jar, dunk tank, Pampered Chef or Tupperware party, book sale, talent show, garage sale, gift wrapping or chili cook-off



# TIPS FOR A SUCCESSFUL FUNDRAISER

Deciding to host a Community Based Fundraiser for The Gathering Place is a huge accomplishment in itself - thank you! Here are some tips to help you get started:

#### ASK FRIENDS & FAMILY FOR HELP!

Encourage your friends and family to join your fundraising efforts and contribute! They can brainstorm creative ideas with you, help divide the work and add more fun to your fundraiser.

#### **DEVELOP A BUDGET!**

In the early stages of planning, you will want to identify your expenses and potential sources of income and donations. You will want to set a fundraising goal for your event!

#### **KEEP EXPENSES LOW!**

A great way to increase the amount of money you raise at an event is to limit the amount of money you spend. Keep your event expenses low by asking people to donate or discount event-related expenses including: venue rental fees, entertainment, decorations, food and beverage. Ask for donated auction items and raffles prizes.



#### MARKET & PROMOTE YOUR EVENT!

Get others excited about your event! Much of your success will depend on how well you spread the word about your event and the number of people you invite. How you plan to engage participants is a BIG question you need to ask. The more way you can get the word out, the better!

We will help you promote your event by:

- Use of approved logo
- Flyer template with agency logo
- If scheduling permits, agency representation may be available for the event
- Customize online donation page for fundraising event
- Inclusion in social media posts and email blasts to agency supporters
- Provide approved graphics and videos, sample social media posts (see below), fundraising sample letter, media release template, etc.

#### **Sample Social Media Posts:**

Did you know there will be more than 12,500 cancer diagnoses in Northeast Ohio this year? I'm doing my part to support those impacted by cancer by raising funds for The Gathering Place.

I'm excited to host an event for The Gathering Place, and I could use YOUR help. Please support my efforts today!

Many of us have been touched by cancer and I'm doing my part to support the FREE programs and services at The Gathering Place for people impacted by cancer. Together we can face cancer and embrace life. Please consider a donation to my fundraising page.

I'm raising funds for The Gathering Place in honor of (insert personal story). Support me today!

#### SAY THANKS!

Send letters to all of your supporters and volunteers who helped make your event a success!

#### MARK YOUR CALENDAR FOR NEXT YEAR!

If you know the date for next year's event, be sure to let everyone know as soon as possible so they can plan ahead!



# **FUNDRAISING INFO SHEET**

SUBMISSION DATE:	

Please complete the following information and send it to the contact information below. Once received, Adam Ross, will connect with you to discuss your proposed event.

NAME (FIRST & LAST):	
ORGANIZATION:	
PHONE:	
EVENT DATE:	TARGET AUDIENCE:
LOCATION:	# OF EXPECTED PARTICIPANTS:
Describe your proposed event:	
How will the event be promoted?	
What do you need from TGP?	
PROJECTED INCOME FROM THIS EVENT:	
	e about your proposed event or connection to TGP:



## **CARING CANCER COMMUNITY**

The mission of The Gathering Place is to support, educate and empower individuals and families currently coping with the impact of cancer in their lives through programs and services provided free o

# THANK YOU!

The Gathering Place is fortunate for the generosity and dedication of so many people and organizations in the community.

## **Cancer Awareness Calendar**

#### January

Cervical Cancer

## **February**

National Cancer Prevention Month

Gallbladder/ Bile **Duct Cancer** 

### March

Colorectal Cancer Testicular Cancer

Kidney Cancer

Multiple Myeloma

### **April**

Liver Cancer

Esophageal Cancer

Head & Neck Bladder Cancer

Cancer

National Cancer Survivor Month

#### October November December July **August** September

Sarcoma/ Bone Cancer Childhood Cancer

Uterine Cancer

Leukemia

Lymphoma

Ovarian Cancer

Prostate Cancer

Thyroid Cancer

Pancreatic Cancer **Breast** Cancer

Lung Cancer

May

Melanoma and

Skin Cancer

**Brain Cancer** 

Stomach Cancer

Carcinoid Cancer

## **WAYS TO CONNECT**

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